



**WARN NO.**  
5781

Administrative Office  
7650 SW Beveland St, Ste 200  
Portland, OR 97223  
503.601.3615 office  
503.646.1683 fax

whallc.com

John Asher, Rapid Response Coordinator  
Oregon Dislocated Worker Unit  
Oregon HECC – Office of Workforce Investments  
875 Union Street NE  
Salem, OR 97311

April 14, 2020

**Subject: Worker Adjustment and Retraining Notification (WARN)**

Mr. Asher:

As a result of the unprecedented COVID-19 pandemic and subsequent restrictions on providing non-essential care and performing non-emergency procedures and surgeries, Women's Healthcare Associates, LLC (WHA) has been forced to close 12 out of 16 clinical locations for normal operations and reduce our workforce by 34% (186 people as of April 13, 2020 – see attachments A and B).

WHA has taken significant and immediate measures to protect the health and safety of our workforce and patients following all requirements put forth by the State of Oregon executive orders and Centers for Disease Control. However, this significant reduction in normal operations forces us to make difficult staffing decisions in order to attempt to preserve the viability of our organization for the future.

Although WHA intends to restore employees' positions if possible in the future, we are providing this WARN to you and to our employees to facilitate obtaining appropriate services on their behalf. We were unable to give 60 days' notice due to the fact that the state's executive orders, including the order directing non-essential medical services to cease, and CDC guidelines did not allow for the normal notice period. We are providing this notice as soon as practicable in light of these emergency circumstances.

Due to the uncertainty of the situation, we do not know when it will be able to resume normal operations. WHA will consider a variety of factors when recalling employees to work, including, but not limited to, business need, cross training, area of expertise, past performance and seniority. WHA employees are not represented by a union. Company policy contains no provisions for bumping rights, reassignment, or transfer.





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We eagerly await the opportunity to resume normal care of our patients and communities when directed by the overseeing entities.

Sincerely,

**Women's Healthcare Associates, LLC**

Brian P. Kelly, MBA  
Chief Executive Officer

cc:

Mayor Ted Wheeler  
City of Portland  
mavorwheeler@portlandoregon.gov  
1221 SW 4th Ave, Room 340  
Portland, OR 97204

Mayor Dan Holladay  
City of Oregon City  
dolladay@orc.gov  
625 Center Street  
Oregon City, OR 97045

Mayor Frank Bubenik  
City of Tualatin  
fbubenik@tualatin.gov  
18880 SW Martinazzi Ave  
Tualatin, OR 97062

Mayor Tom Ellis  
City of Happy Valley  
tome@happyvalleyor.gov  
16000 SE Misty Drive  
Happy Valley, OR 97086

Mayor Rick Rogers  
City of Newberg  
rick.rosers@newbergoregon.gov  
414E. First Street  
Newberg, OR 97132

Mayor Steve Callaway  
City of Hillsboro  
Steve.Callaway@hillsboro-oregon.gov  
150 E Main Street  
Hillsboro, Oregon 97123



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## **Attachment A - Job Titles Impacted by Schedule Reductions or Temporary Layoffs**

Accounting Assistant  
Accounting Specialist  
Accounts Payable Clerk  
Accounts Receivable Specialist  
Buyer  
Certified Nurse Midwife  
Clinical Applications Specialist  
Clinical Care Coordinator  
Executive Assistant  
Financial Coordinator  
Health Information Management Clerk  
Health Maintenance Navigator  
Help Desk Specialist  
Human Resources Specialist  
Imaging Navigator  
Imaging Specialist  
Information Technology System Administrator  
Information Technology Project Manager  
In-office Surgery Coordinator  
Lab Assistant  
Licensed Practical Nurse  
Mammography Supervisor  
Mammography Technologist

Medical Assistant  
Medical Lab Technician  
Medical Receptionist  
Medical Technologist  
Nurse Practitioner  
Obstetrics Coordinator  
Pathways Navigator  
Patient Care Coordinator  
Patient Care Supervisor  
Patient Services Float  
Patient Services Representative  
Patient Services Supervisor  
Payroll Specialist  
Peer Support Specialist  
Physician  
Registered Nurse  
Senior Clinical Systems Analyst  
Sonographer  
Surgery Billing Coordinator  
Surgery Scheduler  
Training Specialist  
Training Supervisor





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### Attachment B – Locations Impacted by Staffing Reductions

Name	Location	Address	City	Zip
Women's Healthcare Associates, LLC	Happy Valley Office	9300 SE 91st Ave, Ste 300	Happy Valley	97086
Women's Healthcare Associates, LLC	Hillsboro Office	7431 NW Evergreen Pkwy, Ste 100	Hillsboro	97124
Women's Healthcare Associates, LLC	Newberg Office	1003 Providence Drive, Ste 340	Newberg	97132
Women's Healthcare Associates, LLC	Oregon City Office	1508 Division St, Ste 205	Oregon City	97045
Midwifery Birth Center	Gateway Center	10566 SE Washington St	Portland	97216
Northwest Gynecology Center	Lloyd District Office	700 NE Multnomah St, Ste 1650	Portland	97232
Northwest Gynecology Center	Peterkort Office	9701 SW Barnes Rd, Ste 150	Portland	97225
Northwest Perinatal Center	East Office	5050 NE Hoyt St, Ste 230	Portland	97213
Northwest Perinatal Center	West Office	9701 SW Barnes Rd, Ste 299	Portland	97225
Women's Healthcare Associates, LLC	Administrative Office	7650 SW Beveland St, Ste 200	Portland	97223
Women's Healthcare Associates, LLC	Bridgeview Office	1130 NW 22nd Ave, Ste 520	Portland	97210
Women's Healthcare Associates, LLC	Gateway Office	10566 SE Washington St	Portland	97216
Women's Healthcare Associates, LLC	Lloyd District Office	700 NE Multnomah St, Ste 1600	Portland	97232
Women's Healthcare Associates, LLC	Peterkort North Office	9701 SW Barnes Rd, Ste 200	Portland	97225
Women's Healthcare Associates, LLC	Peterkort South Office	9555 SW Barnes Rd, Ste 100	Portland	97225
Northwest Gynecology Center	Tualatin Office	19250 SW 65th Ave, Ste 325	Tualatin	97062
Women's Healthcare Associates, LLC	Tualatin Office	19250 SW 65th Ave, Ste 300	Tualatin	97062